



**NH 111 Corridor & Wall Street Extension Feasibility Study
Project Advisory Meeting
Windham Planning & Development Office
Minutes**

April 7, 2011

Members Present: Bob Ashburn; Gerry Lewis; Roger Hohenberger; Tom McPherson; David Sullivan; Lee Maloney; Matt Caron; Carol Pynn; Bonnie Parenteau and William Rose.

Project Staff Present: Laura Scott (Town of Windham); Gene McCarthy (McFarland-Johnson); Cliff Sinnott and Roxanne Rines (RPC).

Meeting Opened at 9:07 a.m.

1. Communications/Public Comment/ Welcome new BOS Reps

Sinnott welcomed Roger Hohenberger as the new Windham Board of Selectmen representative. **Pynn** made comments referencing homes in the historic district and the title of the project. **Sullivan** explained the project title and the work that has been undertaken since the committee was created five years ago.

Sinnott reviewed an email received from Sy Wrenn explaining his absence

2. PAC Meeting #15 Summary (2-17-11)

Members accepted summary #15 with one correction.

3. Report/De-brief on Outcome of February 23, 2011, Public Informational Meeting

Sinnott distributed a summary of the meeting and reviewed the comments made. Discussion ensued.

4. Confirmation of basic recommended project alternatives; consensus on any modifications

McCarthy reviewed the work done thus far. He asked members to confirm that their alternative remains to build three 2-lane roundabouts with four lane sections.

Pynn again spoke about the historic homes. **McCarthy** stated this is a conceptual and feasibility study and not carried out at a level of detail where the exact impact (and required mitigation) on cultural or natural resources would be identified. That will happen in the engineering phase where environmental permitting will ensure that these impacts are fully identified and considered in the final design. He stated the homes have been identified in the study as known historically significant



resources where impacts are to be avoided them as much as possible.

Lewis stated the two homes are up for commercial sale and may not exist when the project is ready for construction. **Scott** stated the buildings being discussed are not in the historic district.

Pynn asked how traffic will go from 2 lanes to one without causing problems (e.g. west of the So. Lowell/Hardwood intersection)? **McCarthy** explained that some traffic will make turning movements prior to the lane change and that through-volume on NH11 drops significantly west of this intersection. **Sinnott** and **Scott** gave further explanation.

Hohenberger asked why all three roundabouts need to be built at the same time. **McCarthy** explained why one roundabout by itself is not a good idea. Discussion ensued amongst members about the number of roundabouts and how the committee came to their conclusion.

McCarthy stated the report can say that there is flexibility in the location of the roundabouts.

5. Project for Public Spaces (PPS) Village design concepts

- A. Review of most recent village concepts & key elements: **McCarthy** reviewed the two renditions proposed by PPS. Lengthy discussion ensued about both plans and the elements that may be supported and not supported.
- B. Possible Local Officials Workshop with PPS to refine the conceptual plans (workshop scope; date/time/location): **Scott** stated the Planning Board will host a workshop on Wednesday, May 11th, at 6:00 p.m., with the public invited. Sinnott said the explanation of the concepts and facilitation of the public discussion will be lead by PPS staff.

6. External Review of Project Recommendations

- A/B. Board of Selectmen/Local Officials/NH Department of Transportation: **Sinnott** stated the group needs to meet with the Board of Selectmen again to verify that they continue to support with the recommendations of this board following the PPS workshop. **Sullivan** stated the presentation to the BOS will be April 18th. William Rose is in the process of arranging a meeting at NHDOT to review the project recommendations. **Rose** stated the presentation at DOT will be held during a special venue, not weekly Front Office meeting. **McCarthy** stated he could be ready by mid-May. **Rose** stated he will identify some dates and contact Sinnott.

7/8. Project schedule & remaining milestones/Process for Final Report Review/Comment

McCarthy stated a significant portion of the report is completed and Sinnott is reviewing. There will be a draft administrative report sent to the committee for review; than a draft report will be published for public comment. The report needs to be finalized before the end of June.

9. Other Business

- A. Final PAC Meeting(s): Sinnott indicated that there would be one more meeting, tentatively set for May 26th, 9:00 a.m. (later postponed) at which the PPS meeting outcome and draft report would be reviewed.

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B. Other:

10. Adjourn

Meeting adjourned at 10:34 p.m.

Respectfully submitted,

Roxanne Rines, Recording Secretary.